

REQUEST FOR DUPLICATE CONTROLLER'S WARRANT / STOP PAYMENT

STD 435 (REV. 9-2000) (Reverse, Page 1)

INSTRUCTIONS

1. The completion of this application form and its return to the office at the address below will enable The State Controller to issue and send to you a duplicate warrant to replace the original which was reported never received, lost/destroyed, or stolen.
2. If you receive the original warrant prior to completing this form:
 - A. Cash the original warrant;
 - B. Destroy this form.
3. Please fill out the form carefully and completely. All blanks must be filled. An individual applying in his/her own behalf need not show his/her title, or name of firm, corporation, or governmental agency.
4. If the warrant is drawn to more than one payee, each must sign the application. Each payee must sign his or her own name as it appeared on the original warrant.
5. **DO NOT CASH THE ORIGINAL WARRANT ONCE THE APPLICATION HAS BEEN SIGNED AND RETURNED TO THE STATE CONTROLLER'S OFFICE!** If the original warrant is presented for payment, it will not clear through the banking system, and processing charges may result. The original warrant is invalid and should be returned to this office if received or recovered.
6. Please note the warrant number and issue date for your records. Inquiries can be made to the original issuing agency (see top of first page).
7. Return all pages to the State Controller's Office.
8. Mail completed application to:

State Controller's Office
Administration & Disbursements Division - Post Issuance Unit
P.O. Box 942850
Sacramento, CA 94250-5871
Telephone: (916) 445-3903